



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 31, 2009

57-D

MARCH 31, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

APPOINTMENT AND SALARY FOR ACTING DIRECTOR OF PERSONNEL (ALL DISTRICTS - 3 VOTES)

SUBJECT

This is to obtain approval to appoint Lisa M. Garrett as Acting Director of Personnel.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the appointment of Lisa M. Garrett to serve as Acting Director of Personnel effective April 6, 2009, and until such time that a Director of Personnel is appointed by your Board.
2. Approve a salary adjustment for Lisa M. Garrett to an annual salary of \$195,410, effective with her appointment as Acting Director of Personnel, April 6, 2009, and throughout the period she serves as Acting Director of Personnel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Mr. Michael J. Henry, Director of Personnel, has announced his intention to retire from County service effective April 5, 2009. To ensure the duties and responsibilities of this critical position are carried out without interruption, and to ensure that this position is filled in an efficient and expeditious manner, we request that your Board approve these recommendations.

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

Each Supervisor
March 31, 2009
Page 2

Implementation of Strategic Plan Goals

Approval of these recommendations will further the County of Los Angeles Strategic Plan Goal of Operational Effectiveness to enhance the quality and productivity of the County workforce.

FISCAL IMPACT/FINANCING

The cost will be absorbed in the Department of Human Resources' budget. The recommended salary reflects an 8.25 percent increase for Lisa M. Garrett while she is performing the duties of Acting Director of Personnel.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended salary adjustment will provide appropriate compensation to Lisa M. Garrett for the time period that she serves as Acting Director of Personnel. The adjustment is in conformance with the County of Los Angeles Strategic Plan Goal of Operational Effectiveness to enhance the quality and productivity of the County workforce.

IMPACT ON CURRENT SERVICES

Implementation of this recommendation will provide leadership for the Department of Human Resources. Recruitment efforts are underway to identify potential candidates for this position.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:EFS:ef

c: County Counsel